

***REGULAR ANDOVER CITY COUNCIL MEETING – FEBRUARY 18, 2014  
MINUTES***

The Regular Bi-Monthly Meeting of the Andover City Council was called to order by Mayor Mike Gamache, February 18, 2014, 7:00 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Councilmembers present:	Mike Knight, Sheri Bukkila, Julie Trude and Tony Howard
Councilmember absent:	None
Also present:	City Administrator, Jim Dickinson Community Development Director, Dave Carlberg City Attorney, Scott Baumgartner Others

***PLEDGE OF ALLEGIANCE***

***SPECIAL PRESENTATION – INTRODUCTION OF ANOKA COUNTY SHERIFF DEPUTIES***

Sheriff James Stuart and Commander Kevin Halweg introduced the 2014 Andover team of the Anoka County Sheriff Deputies to the City Council and public.

Councilmember Howard thanked the deputies for serving Andover and thanked those who serve our country as well.

Councilmember Bukkila wanted to convey the fact that if there are policy problems, codes, ordinances, residents should come to the City and the complaints are not directed towards the Sheriff's Department. She thought they were the utmost professionals, handled themselves well, and have a great reputation. She thanked the Sheriff's Department for all that they do.

Councilmember Knight concurred with Councilmember Bukkila and noted he has been very happy over the years with the service Andover has received. He wanted to commend the Sheriff's Office for the initiative that is being taken with human trafficking.

Councilmember Trude stated the Sheriff's Department represents the community and County law enforcement department to people in need over and over again and she appreciates them being patient with everyone over this difficult winter.

Mayor Gamache stated the Sheriff's Department delivers quality service at a price that makes things reasonable for the City and they do such a great job serving and protecting in the

community. He thanked the Sheriff's Department for all they do.

Fire Chief Dan Winkel stated on behalf of the Fire Department he wanted to thank all of the deputies for all they do.

Sheriff James Stuart stated it really is a partnership and he values the relationship. He thanked Chief Winkel for his dedication to Andover and the County.

### ***RESIDENT FORUM***

No one wished to address the Council.

### ***AGENDA APPROVAL***

Mayor Gamache asked that Item 5 (Accept Resignation/Retirement of Dan Winkel, Fire Chief) be moved to follow Consent Items.

***Motion*** by Trude, Seconded by Howard, to approve the Agenda as amended above. Motion carried unanimously.

### ***APPROVAL OF MINUTES***

*January 28, 2014, Workshop Meeting:* Correct as written.

***Motion*** by Howard, Seconded by Trude, to approve the minutes as presented. Motion carried 4 ayes, 1 present (Gamache).

*February 5, 2014, Regular Meeting:* Correct as written.

***Motion*** by Trude, Seconded by Knight, to approve the minutes as presented. Motion carried unanimously.

### ***CONSENT ITEMS***

- Item 2    Approve Payment of Claims
- Item 3    Accept Petition/Order Amended Assessment Roll/Adopt Amended Assessment Roll/14-20/13526 Crooked Lake Blvd NW/Water Connection (See Resolutions R011-14 & R012-14)
- Item 4    Approve Resolution Designating 2014 Andover Board of Appeal and Equalization (See Resolution R013-14)
- Item 6    Approve Therapeutic Massage Establishment License/The Parlour Salon/13783 Ibis Street, Suite 200
- Item 7    Approve Application for Exempt Permit/Andover Boys Lacrosse Booster

**Motion** by Knight, Seconded by Howard, approval of the Consent Agenda as read. Motion carried unanimously.

***ACCEPT RESIGNATION/RETIREMENT OF DAN WINKEL, FIRE CHIEF***

Mr. Dickinson stated this item is to acknowledge the resignation of Dan Winkel, Fire Chief effective May 28, 2014.

Mayor Gamache stated Fire Chief Dan Winkel has been with the City for nineteen years, he has been a valuable asset to the City, and has built a great fire department. He stated the current fire fighting team is a great example of what Fire Chief Winkel has done and he wanted to thank him and wished him the best.

Councilmember Knight commended Chief Winkel for the Fire Department he created and stated it was a job well done.

Councilmember Trude stated it takes a lot of behind the scene work to organize a group of people who serve as volunteers but need a lot of complex training. She stated Chief Winkel has provided the City with leadership and administrative skills and has helped the State with Fire and Building Safety changes. She appreciates that Chief Winkel lives in the City and that he cares and shows compassion for his neighbors and the City.

Councilmember Bukkila stated nineteen years is a long time and what Chief Winkel has begun is an incredible dedication of service. She stated he has really put himself into the job and the men and women that work with him have the utmost respect for him and agree that he is fair. He is strong and has high expectations and those are things he can be proud of as his legacy. She stated Chief Winkel will be missed.

Councilmember Howard appreciated the longevity of his service to the community and surrounding areas. He also thanked Chief Winkel for creating a great partnership between the Sheriff's Department and his department and City staff. He commended Chief Winkel for his service to the community.

Chief Winkel appreciated the kind words. He stated he is honored to be working in Andover and has seen the fire department grow a lot since the time he started. He stated he will be staying in Andover and wanted to thank the Council. He also thanked Denise Demars for her support and all of the volunteer firefighters for their service to the community.

Mr. Dickinson stated Chief Winkles' letter of resignation was more a letter of recognition of others within the City, which shows Dan's humbleness.

**Motion** by Knight, Seconded by Bukkila, to accept the Resignation/Retirement of Dan Winkel, Fire Chief. Motion carried unanimously.

***ANOKA COUNTY SHERIFF’S OFFICE MONTHLY REPORT***

Commander Kevin Halweg presented the January 2014 Anoka County Sheriff’s Office Monthly Report.

***ACCEPT/APPROVE COMPREHENSIVE PLAN AMENDMENT – MUSA EXPANSION, LAND USE CHANGE AND DENSITY RANGE CHANGE***

Mr. Carlberg stated on October 15, 2013, City Council approved Resolution R094-13, amending the Comprehensive Land Use Plan for the City of Andover. City Council approval was subject to the review by the Met Council.

The City Council is asked to formally adopt the Andover Comprehensive Plan Amendments as proposed and adopted in Resolution R094-13 and identified as Metropolitan Council Review File 20326-5 in the Post Council Action Letter dated February 13, 2014.

Mr. Carlberg reviewed the staff report with the Council.

Councilmember Bukkila wanted to clarify that if they are doing a division of acreage or designating lots, this is simply planning for development, the pre-stage to any other planning process. Mr. Carlberg indicated that is correct.

Councilmember Trude asked Mr. Carlberg for an update on the reason for this. Mr. Carlberg reviewed the upcoming process of the development of the area.

Councilmember Trude stated one of her concerns is how locked in they are to the two forty-acre parcels because she thought as conversations develop about getting a road west, it would be very odd for them to have a road with lots that are sixty-five to eighty feet wide and then all of a sudden there are 2.5 acre lots that are three hundred feet wide on a road just to get development access. She stated the problem is going to be finding out where the road is going to go and who will pay for the road because she did not think current residents would want to pay for it. She thought as staff helps the property owners in this area, they will sort out the problem of getting people in and out of the development. She thought the green square may have been prematurely chosen. She stated they might need to do a density shuffle, as done previously, but not amongst different property owners.

Councilmember Trude stated they have so many sewer units and the Met Council staff person she talked to stated a lot of their focus is only on the sewer capacity, that means the City needs to make sure the overall plan works for the community. She thought more planning needed to be done regarding the sewer units because if they only go in the orange and green squares, she did not know if they would be able to get a Preliminary Plat through the Planning Commission and Council because it won’t have the road east or west. She thought maybe as the property owners talk with staff and sort things out, they should remember this is not the golden egg and they are

only part way down the road in sorting some of these things out.

Councilmember Bukkila stated that is basically what it states. This is a preplanning stage. They have to have this done in order to move forward to enter into any other conversations and all this is a guideline on how many homes per acre can be developed. They are setting the standard for the area. She thought they will see some thoughtful planning going forward in the next planning stages.

Councilmember Trude stated she did not want property owners to have the expectation that if they are in the orange or green squares, it does not mean that you will necessarily get three times how many acres you have in lots because there are other issues to sort out.

Councilmember Howard thought with the green area, they need to develop a plan for the road to the west and all they are doing is changing the designation for the property. They are not granting them the approval to develop because they had a stipulation in the green area that the road has to have a plan to get to Hanson Boulevard. He is okay with moving forward to change the designation of the property.

**Motion** by Howard, Seconded by Bukkila, to adopt Metropolitan Council Review File 20326-5.

Councilmember Trude stated her only concern is the designation and she would not support this going forward. She stated she did not want people to think that because they have the ability to hook up sewer based on the map, it is not necessarily going to happen. There are some requirements the City has.

Councilmember Bukkila stated going forward, none of this prevents any of that from being said or done, there is no implication that they are doing anything other than setting a stage as far as what is going to happen, that is truly up in the air and determined by the Council and not the Met Council. It is up to the Council to decide what a good development is and conversations are yet to be had. She stated this is the first step in the planning stage.

Councilmember Trude stated she felt more confident where this is going to end up based on the comments made. She thought there are a lot of people that live in the general vicinity who are concerned that they have not done their planning and she wanted them to feel assured that staff is hearing these things from all the Councilmembers.

Councilmember Knight wanted to acknowledge that the traffic cannot be dumped onto Wintergreen Street.

Mr. Dickinson stated a lot of what needs to be done is to investigate the costs and once staff and the developer knows what they will be in that area, it will help them to understand what the development area out there can bear as far as costs to construct that road to the west.

Motion carried 4 ayes, 1 nay (Trude).

Councilmember Trude stated she is fine with all of the Comprehensive Plan Amendments except for the last one with the north forty acres.

***REQUEST TREE REMOVAL/WHITE PINE WILDERNESS 2<sup>ND</sup> ADDITION DEVELOPMENT***

Mr. Carlberg explained Larry Emmerich, developer of the proposed White Pines Wilderness 2<sup>nd</sup> Addition, is requesting to be allowed to clear trees prior to the preliminary plat hearing and plan approval.

Mr. Carlberg reviewed the staff report with the Council.

Councilmember Trude wondered if this is going to be similar to what was done at Catcher's Creek development because people were pretty upset with that. Mr. Carlberg stated Mr. Smith got preliminary plat approval. He stated this is something unique because the Council is being asked to allow Mr. Emmerich to clear trees prior to the public process.

Councilmember Howard asked if there is some type of survey on the property so it can be determined what trees should be saved. Mr. Carlberg stated a survey was done.

Councilmember Bukkila asked, in working with Kameron Kytonen, can they preplan the cut, not just start to cut groups of trees and if there can be some type of tree preservation plan. Mr. Carlberg stated a draft grading plan has been done. They can go out and identify what areas will be graded and they can place ribbons around areas to be saved. He stated there will be substantial tree removal on the property.

Mr. Dickinson stated the main reason Mr. Emmerich is looking at changing the preliminary plat is because of the open space purchase to the north and he has to reconfigure because they are not instructing Mr. Emmerich any longer to construct a road that goes to that property, it is basically to cul-de-sac that street.

Mayor Gamache asked Mr. Emmerich if this proposed development is going to be similar to the one on the west side. Larry Emmerich, 1341 161<sup>st</sup> Avenue, stated the developments will be the same. Mayor Gamache thought it was a good idea to do this now, if they can get in, because of oak wilt implications this is the right time of the year to remove trees.

Mr. Emmerich stated the biggest thing they are trying to do is preserve as many oaks as they can. He stated they will probably only remove up to the first cul-de-sac, which would be one-half of the property and they will leave the rest for the next addition.

***Motion*** by Bukkila, Seconded by Knight, to approve Larry Emmerich's request to remove trees on his development site prior to preliminary plat approval as long as Mr. Emmerich works with City Staff, Kameron Kytonen. Motion carried unanimously.

***SCHEDULE MARCH COUNCIL WORKSHOP MEETING***

Mr. Dickinson requested the Council schedule a Workshop Meeting to discuss topics as detailed in the staff report.

***Motion*** by Bukkila, Seconded by Howard, to schedule a Workshop Meeting on March 25, 2014, at 6:00 p.m. Motion carried unanimously.

***SCHEDULE MARCH EDA MEETING***

Mr. Dickinson requested the Council schedule an EDA Meeting before the City Council meeting to discuss topics as detailed in the staff report.

***Motion*** by Trude, Seconded by Howard, to schedule an EDA Meeting on March 18, 2014, at 6:00 p.m. Motion carried unanimously

***ADMINISTRATOR'S REPORT***

City Staff updated the Council on the administration and city department activities, legislative updates, updates on development/CIP projects, and meeting reminders/community events.

***MAYOR/COUNCIL INPUT***

***(Library Book Vending)*** Mayor Gamache stated he was impressed with how well the book vending machine has taken off. Councilmember Trude stated it has been a home run success with the library. Mayor Gamache thought they should check with the Community Center to see if there could be more space allocated to this. Mr. Dickinson thought more room can be made available but the library needs to inform them of the amount of volume they are able to service.

***RECESS***

Mayor Gamache recessed the regular City Council meeting at 8:30 p.m. to a closed session of the City Council to discuss Land Sale Negotiations PID #29-32-24-44-0022.

The City Council reconvened at 9:03 p.m.

***ADJOURNMENT***

Motion by Knight, Seconded by Bukkila, to adjourn. Motion carried unanimously. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

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Sue Osbeck, Recording Secretary



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